



PARKER
C O L O R A D O

Parks and Recreation

Town of Parker Park, Shelter and Ball Field Use Guidelines

Rental Use Guidelines for Parks, Ball Fields, Trails, and Shelters

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Introduction

The Town of Parker currently maintains approximately 250 acres of developed parkland, more than 1,200 acres of open space and more than 30 miles of concrete and soft surface trails. The Town's expansive parks and trails system provides endless opportunities to enjoy this beautiful region of Colorado.

Several of the Town's park spaces, ball fields and shelters may be reserved for private parties and other group gatherings. This Park and Field Use Guideline is provided to assist with park rentals and usage.

Provider Directory

Provider	Contact Name	Number	Email
Town of Parker	Sports Division	303.805.6300	PAKrentals@parkeronline.org
Douglas County Parks and Trails		720.733.6990	

For a complete list of parks and trails in Parker and the proper authority, please refer to our website at www.ParkerRec.com.

Rental Process

The Town of Parker makes many park venues available to the public for drop-in and rental use.

- Rental requests* can be made by submitting an online, electronic Rental Request Form, found at www.ParkerRec.com/parkreservations.
- Once received, renters will be contacted to finalize details, arrange appropriate payment and provide a rental permit for renters and a copy must be with them at their event.

*All park areas are available for drop-in use unless maintenance is being performed or the area has been previously reserved.

- **If a site has been permitted, the permit holder has priority over other users.**
- **Teams wishing to use ballfields must do so by permit only. Drop in use is not available for any organized team event.**

Rental Use

- Park rentals must be used for designated purposes only. The renter must notify the Town of any activities that would be outside of typical venue usage.
- Subleasing, contracting or appointing any rented areas to another user is strictly prohibited. A \$500 fee, per occurrence, will be assessed should a violation occur. Field privileges may be revoked.

Limited Use Reservation

- Less than five (5) reservation dates and typically spanning less than one (1) month.

Ongoing Reservation

- Five (5) or more reservation dates, typically across more than one (1) month.

Community Events

- See Community Event Section

Rental Fees

- Visit www.ParkerRec.com/ParkReservations to view the most current fees for Park Rentals.
- Additional fees may be added for additional services such as lining, dragging, use of lights, use of electric outlets, use of water, etc. Please review fees closely.
- Program Displacement Fees may also apply if a rental or event requires a Town program to relocate or be canceled. These fees are determined on a case by case basis.

User-Designations

- **Non-profit organizations** consist of: 501 (C)(3), HOA’s, churches, schools, sports associations.
 - Non-profit groups must provide proof of non-profit status in order for the Non-Profit rental rates to apply. Otherwise General Public rates will apply.
- **General Public:** Local Community groups, individual rentals (i.e. company bbq)
- **For Profit:** Any rental deemed
- A 10% increase (minimum of \$5) will be added to all rentals by Non-Residents. Proof of residency (such as a team roster) may be required.

Rental Scheduling Windows and Details

November 1: Reservations for *January through June of the following year* open to the public.

March 1: Reservations for *July through December of the current year* open to the public.

Ballfields/Multi-Purpose Fields	<ul style="list-style-type: none"> • Available to rent <i>March 1 – October 31</i> each year • A minimum of 1.5 hours is required per rental
Tennis/Pickleball Courts	<ul style="list-style-type: none"> • Available to rent <i>March – October 31</i> each year • No rental minimum required • One court will remain open for drop-in play at all times
O’Brien and Discovery Park	<ul style="list-style-type: none"> • Available to rent <i>January 1 – December 31</i> each year • A minimum of two (2) hours is required per rental
Special Events (Disc Golf Course and Trail Rentals)	<ul style="list-style-type: none"> • Available to rent from <i>March 1 – December 31</i> each year
Park Shelters	<ul style="list-style-type: none"> • Available to rent from <i>March 1 – December 31</i> each year • A minimum of two (2) hours is required per rental
Equestrian Rentals *Rentals open on Nov. 1 for the entire following year.	<ul style="list-style-type: none"> • Open for use <i>March 1 – December 31</i> each year • Full and ½ day rentals available • Warm up arena comes with the Rose Taylor arena rental • The first prep of the horse arenas (drag only) is included in the rental fee

Unless the entire Parker facility is rented, the Town may schedule other rentals or events in other parts of the facility that are not included in the rental agreement.

Reservation Priority

Rental requests will be prioritized in the following manner:

1. Town of Parker programs

2. Partners, event organizers and residents with prior history of usage
3. Douglas County user groups with prior history of usage
4. New Douglas County user groups *without* prior history of usage
5. New non-Douglas County residents/groups *without* prior history of usage

The Town reserves the right to limit reservations to renters at any park locations depending upon demand and need for Town usage. Groups or individuals must remain in good standing with the Town of Parker.

General Hours of Operation for Parks

Town of Parker Parks are open from 6 a.m. to 11 p.m. daily.

- **Exception:** Railbender Skate and Tennis Park and Salisbury Equestrian Park are open from 6 a.m. to 10 p.m. daily.

The Town of Parker reserves the right to close an entire park as deemed necessary.

Curfew

It is unlawful to enter, use or occupy park lands between 11 p.m. and 6 a.m., except when such entry is authorized in writing by the Town.

It is unlawful to occupy parks when they are closed or the gates, doors or barricades are locked. This includes, but is not limited to fenced swimming pools, tennis courts, baseball fields and adjacent buildings that are closed or locked.

Light Curfews

Athletic lights (ball fields, tennis courts, equestrian arenas, etc.) are scheduled up to 10 p.m. with a final shut off time of 10:15 p.m. *Additional utility fees may be charged for lighted fields.*

Emergencies

For after-hour park use emergencies contact the Parker Police Department at 303.841.9800 or call 9-1-1 if the circumstances warrant. Parker PD will contact the Parks staff or law enforcement personnel, if appropriate.

Ball Field and Multi-Purpose Fields

Lights

- Ball field lights may be requested for an additional fee/field/day.
- Lights are controlled by an internet-based lighting system which automatically turns lights off and on according to the schedule given by the renter.
 - A phone number, username and password will be provided to seasonal users.
 - Lights will automatically shut off at 10:15 p.m., should usage be needed up to that time.
 - Renters must turn off lights if practices/games are completed prior to the lighting curfew.

- *User groups are not to rely on the automatic shut off feature if their rental ends early.*
- Failure to turn lights off at the appropriate time will result in a \$500 fine, per occurrence.
 - Each additional occurrence will increase the fine by \$50.
 - The Town reserves the right to revoke renter privileges.
- Curfew on fields without lights is at sunset each day.

Field Preparation

- Field preparation will be provided as requested for an additional fee, per prep.
 - Any field prep needed outside the park crews' normal work schedule will be charged the additional prep fee *plus* Over Time costs.
- All lining and dragging must be done by the Town of Parker employees.
- No motorized vehicles can be used on ball fields by users, unless otherwise authorized.
- **Motorized vehicles may not be driven on park lands or trails to access fields, particularly referencing Bar CCC and Tallman Park**
- Field Preps are not guaranteed with less than 48-hours notice.

Scoreboards

Scoreboards may be included with the cost of the rental upon request. The renter must check out the remote control.

- Must be 18 or older to operate the scoreboards.
- The Town will make a good faith effort to have the panels & boards in working order but cannot be held responsible if malfunctions occur.
- Score panel operators must be provided by the renter who are required to attend a training conducted by the Town.
- Any lost or damaged remote or scoreboard will result in a \$500 fine **plus** all costs associated with making necessary repairs.

Scorekeeper's Booth

- The scorekeeper's booth at Salisbury is available to rent at an additional charge.
- Keys will be issued to renters and must be returned to the Town at the end of the rental period.
 - Any lost, misused or damaged keys may result in a \$50 charge.
 - No lock is to be changed.
 - If any locks are cut, the Town will assess damages against the responsible renter and re-evaluate future use of fields.
- Each renter is responsible for removing trash and cleaning the booth after each use.

Shelter and Miscellaneous Park Venues

Picnic Shelter Permits

- Shelters are available for reservation and use year-round. Picnic shelter permits are required for any planned event of 15, or more, participants at any shelter/pavilion.
- Depending on the scope and attendance of the activity, a community events permit may be required.

- Specific park and shelter amenities can be found online at www.ParkerRec.com/parkamenities

Railbender Tennis Courts and Outdoor Pickleball Courts

- Individuals or groups looking to play or conduct special events, parties, company tournaments, etc. may rent these facilities by court per hour.
- Individual users may also use the courts on a first come, first served basis.
- If a site has been permitted, the permit holder has priority over other users.
 - One court will remain open at all times for drop-in use.

Salisbury Equestrian Park

The Town of Parker rents designated portions of Salisbury Equestrian Park upon request. The Town will retain overall jurisdiction and administration of the Park and will enforce all rules and regulations necessary for the proper management and operations of the Park and its facilities.

Horseback riding is allowed in equestrian areas only.

Downtown Parks

- The Town may limit the number of events/rentals hosted in downtown parks.
- The [Town of Parker Noise Ordinance](#) (Ord. 5.59.2 §6, 2021) applies to all renters. *Community events approved by the Town may be exempted from the limitations on time and decibel levels as part of the review and approval process for a Community Event Permit.*

O'Brien Park

- Any rental that requires exclusive use of the O'Brien parking lot will be required to pay the Full Park Rental fee.
 - Full park rentals are not permitted during the months that H2O O'Brien Outdoor Pool is open for use (generally Memorial Day to Labor Day). Some exceptions, as granted by the Town, do exist.

Discovery Park

- Any renter requiring theatrical or audio assistance, must coordinate with the Town of Parker Cultural Department for staffing availability and fees.
- Any rental that requires exclusive use of the plaza *and* bandshell will be required to pay the Full Park Rental fee.
- Contact Nateal at nwiepert@parkeronline.org for questions regarding rentals at the Ice Trail.

Tournaments and Special Events

- Rental Requests to host a tournament or special event should be received a minimum of 30 days prior to the requested event.
- Hourly rates are charged for all permits issued for tournaments and special events. Depending on additional needs of the organization, other fees may apply.

Trail (Race Events) and Disc Golf Course Rentals

- All race events will require a Community Events Permit application.

- Fees are charged per participant with minimum fees established. Fees are dependent on where a race originates. There is one fee for races that are held completely on Town of Parker trails and a separate rate for those starting in another jurisdiction.
- The Disc Golf Course may be rented for exclusive use during tournaments.
 - Only one (1) rental per month will be allowed.
 - Rental requests are based on first-come, first-served, historical reference and flexibility of rental.
- The rental permit includes exclusive use of the shelter. Closures will be advertised on Facebook, Event Calendar and a Generic Sign placed at the park.

[Restrooms, Litter Receptacles for Special Events and Tournaments](#)

Tournament and special events may require additional restroom facilities, trash cans and traffic control. It will be the **sole** responsibility of the renter to provide any additional portable restrooms, litter receptacles and traffic control, at its expense. All units must be removed as soon as the event has been completed.

The Town reserves the right to mandate these additional items based on size and nature of the event.

Community Event Permits

- Any rental whose activities in the opinion of the Town warrants so, must complete a Community Event Permit application no more than 9 months before the event, but no later than 45 days before the event.
- The Community Event application fee varies by the rental purpose and other fees apply.
- Specific information, pricing and access to application and pricing regarding Community Events application can be found online at www.ParkerOnline.org. Additional information can be obtained by calling 303.841.0353.

Park Rentals for Commercial Use

Commercial Use of any Town park land requires prior approval from the Town. Types of commercial use includes (but is not limited to), concessions, donation/fundraising requests, vendors, food trucks, or any service, product or activity for which a fee is charged.

1. The vendor must meet one of the following criteria:
 - a. The vendor is an approved vendor of a Town-approved community event. (Note: Mobile business permit holders will not be allowed to sell at community events for which they are not an approved vendor.)
 - b. The vendor has obtained an approved mobile business permit from the Town.
2. Any vendor doing business within the Town of Parker must also apply for a [Town business license](#).
3. Commercial Use reservations are assigned based on park availability.
 - a. O'Brien and Discovery Parks may **not** be used for Commercial Use on the weekends and are only available Monday through Friday, pending availability
4. For-Profit rates will apply.
5. If the applicant is recruiting participants from the general public or if participation is expected to exceed 50 participants, a Community Event Permit may also be required.

6. All rentals will be evaluated to determine if they conflict with existing Town of Parker programs and services.
7. Applicant is responsible for inspection of the premises prior to usage of their event and acknowledges by holding their event that the premises are safe and reasonably suited for the purpose of the event.
 - a. Activities deemed unsafe by the Town must be discontinued immediately.
8. Insurance is required **prior to the rental** and all instructors/renters must be covered by the policy.
 - b. Applicant takes full responsibility for all accidents, injuries, damages or loss of property, including personal and Town of Parker property.
9. Background screening may be required **prior to the rental** depending upon the request/activity.

Professional Photography/Video

- Commercial photography must be approved by the Town and rentals will be charged the for-profit rates.
- Contact jvollertsen@parkeronline.org to request an Annual Photography Permit.

General Park Use Policies

The renter will be responsible for the behavior of their participants and guests. If the Town deems behavior inappropriate, the renter will cease and desist from continuing such objectionable use and surrender the premise forthwith upon demand of the Town.

Inspection

The renter is responsible for inspecting the premises prior to their scheduled event, and acknowledges by holding their event that the premises are safe and reasonably suited for the purposes of the permit. Should the renter deem the facility is unsafe, the renter should immediately contact the Town and the use of the facility may be terminated.

Lost and Found

The Town of Parker is not responsible for any belongings of persons using the facility. Lost and found items found in parks will be kept for a period of two (2) weeks unless the perceived value of the item is greater than \$100. Items with a perceived value of more than \$100 found in the parks will be taken directly to the Parker Police Department. The Town of Parker shall not be liable for any loss or damage to such property.

For parks lost and found items, call the Parker Fieldhouse at 303.805.6300 between 9 a.m. and 5 p.m. Monday through Friday, or the Parks Customer Service Specialist at 303.805.3244 between 9 a.m. and 2 p.m. Monday through Friday.

Weather Cancellation Policies

The Town reserves the right to close any field/park due to poor conditions. Renters failing to honor field closures will be assessed a \$500 fine and future use will be reevaluated. It is the responsibility of the field renter(s) to know the status of any given field by calling the Sports weather line at 303.805.3288.

The Town makes every attempt to notify renters of the field conditions prior to 5 p.m. Mondays through Fridays, or 7 a.m. on weekends. Notifications are placed on the weather line.

If inclement weather conditions occur after the times listed above, the renter must exercise his or her own discretion to cancel games and activities. If a renter begins their scheduled activity, no refunds will be issued for inclement weather.

Weather Safety (lighting, tornados, etc.)

The safety of participants, officials, and spectators is the primary concern in cases of inclement weather. The renter has the sole responsibility to remove participants from the field if conditions become dangerous.

Vandalism and Damage

Renters are responsible for any damage caused by their organization, participants, or spectators. The Town of Parker reserves the right to require additional policies, not currently specified, to assure the safety of its customers and preservation of its facilities. The Town reserves the right to employ security measures as deemed appropriate, at the renter's expense.

The facilities covered by this permit shall be left in a clean and orderly manner. Overtime rates will be charged to the renter should additional clean-up be required that is outside of normal use.

Excessive damage to turf areas, infields or trash left on fields will result in an additional charge of \$50/hour/staff member to the renter group, **plus** all costs associated with making necessary repairs.

Snow Removal

Snow removal will not be provided and will not be allowed by renters. Failure to follow this policy will result in a minimum \$500 fine plus reimbursement for additional damages to any portion of the facility. A second violation of this policy may result in all privileges being revoked.

Payment Policies

Rental Payments

- Payment for limited use rentals must be made in full at the time of reservation.
- A 10% non-refundable deposit is due once the permit is reviewed and confirmed.
 - An automatic, monthly payment plan is setup for all future payments for Ongoing reservations (unless the permit was paid in full).
 - Monthly payments are due on a set, agreed upon day of each month, split evenly over the duration of the rental.
 - Customers must have a payment option kept on file in order to be granted an ongoing reservation unless paying in full.
 - Renters may pay in full when approving the permit.
 - Changes or additions to the rental permit may be made throughout the duration of the rental pending facility availability.
 - Additional rental charges will be added to the payment plan or must be paid in full if a payment plan is not set up.

- Events that require a Community Event Permit are subject to permit application fees in addition to rental fees.
- Payment can be made with a Credit Card, check, or cash. Customers may also pay online through their recreation account.
- The Town of Parker reserves the right to cancel an agreement with 48 hour notice to the renter, or with as much notice as possible in case of an emergency. The renter receives a full refund.
- Failure to pay by the appropriate due date, will result in loss of rental privileges (current or future) for the individual or organization.
- Balances remaining after their due dates may be processed automatically with any payment information that the Town of Parker has on file.
- Outstanding balances on customer or organization accounts must be reconciled before any reservation or registration can be made.

Cancellations and Refunds

- Limited Use Rentals:
 - Cancellation of permit must be made 7 business days prior to the scheduled rental.
 - A \$5 cancellation fee will be applied to the refund.
- Ongoing Rentals:
 - Once a renter has reserved fields and a permit has been issued by the Town of Parker, individual dates may be canceled or changed 7 business days prior to the scheduled rental.
 - If proper advanced notification is not provided for any scheduled portion of the permit, the renter is responsible for all fees associated event. Weather cancellations are refundable as described below.
- Community Events:
 - Cancellation of permit must be made 7 business days prior to the scheduled rental.
 - A \$5 cancellation fee will be applied to the refund.
- Inclement Weather Refunds
 - Refunds are not given based on weather forecasts.
 - If an event is cancelled due to weather and/or weather related facility conditions (i.e. unsafe field conditions), the cancellation must be communicated to the Town of Parker within 48 hours after the scheduled rental for a refund to be initiated.
 - If a renter begins their scheduled activity, no refunds will be issued for inclement weather, even if the game/event was cancelled later that day due to weather.

Insurance for Rentals

The Town of Parker asks for insurance coverage for some rentals. Renters must be properly insured to protect themselves *and* to limit the Town's liability if an issue arises that is directly associated with the rental. Insurance coverage requirements are outlined below.

Rentals that Do Require Insurance

- Insurance is required for any rental classified as a Community Event. See the Town of Parker Community Event manual for more information on what type of rental requires Community Event Permit.

- Private Events with a Third Party Vendor such as a company providing bounce houses, entertainer, activity provider (i.e. Dart Wars), etc.
- Equestrian Events
- Ongoing Rentals
- Rentals with activities that are not consistent with typical facility usage.

Rentals that Do Not Require Insurance*

- Private Events (under 100 people)
- Limited Use Rentals
 - Less than five (5) reservation dates and typically spanning less than one (1) month.

*The Town of Parker reserves the right to require a certificate of insurance from any group or organization whose activities in the opinion of the Town warrants such coverage.

Insurance Requirements

- The required Commercial General Liability policy will be endorsed to include the Town of Parker, its officers and employees as Additional Insured.
- Commercial General Liability insurance must have a minimum combined single limit of \$1 million (\$1,000,000) each occurrence and \$2 million (\$2,000,000) aggregate.
- Evidence of workers compensation insurance of \$500,000 each accident, \$500,000 disease each employee, \$500,000 disease policy limit.
 - OR a Waiver of Workers Compensation Insurance if the renter has no employees. (form provided by the Town of Parker)

Liability and Indemnification

The Town shall not be liable for any loss, injury, death or damage to any person or personal property which may arise from the use or conditions of the Rented Property, including, but not limited to, loss, injury, death or damage resulting from the condition of the Rented Property, ice, water, rain, snow, gas, electrical wires, fire, theft or any other cause, during the term of the Rental Agreement or any renewal thereof. The Renter hereby expressly agrees to defend, indemnify and hold harmless the Town, its officers, agents, employees and insurers against any liability, loss, damage, demand, action, cause of action or expense of whatever nature (including court cost and attorneys' fees), which may result from any loss, injury, death or damage allegedly sustained by any person, firm, corporation or other entity, which arises out of or is caused by reason of Renter's use or occupation of the Rented Property or Renter's failure to fulfill the terms and conditions of the Rental Agreement.

Parks, Trails and Open Space Rules and Regulations

The following rules apply at all parks, trails and open space, unless otherwise noted:

- No alcohol is permitted in Town of Parker parks.
- No glass containers.
- No Tobacco use is allowed within 50 feet of a playground. No tobacco or smoking of any kind at Railbender Park.
- Under Colorado state law (Colo. Const. Art. XVIII, Sec. 16(3)(d)), a person cannot consume/use marijuana "openly and publicly;" therefore a person cannot consume/use marijuana on any Town property, and it is a criminal violation.

- Motorized vehicles are restricted to parking lots and streets. The speed limit on all trails, roadways and parking areas within park lands is fifteen (15) miles per hour.
- Any unreasonably loud or unusual noise which seriously inconveniences other persons in the area shall be prohibited.
- No destruction or removal of Town property. This includes but is not limited to digging, golfing, damage to trees, etc.
- No littering or vandalism.
- All pets must be on a leash and under control. Please pick up after your pets.
- Respect wildlife. Keep your distance. It is unlawful to catch, trap, molest, harm, kill or chase any wild animals or birds, or their habitat.
- No hunting or fishing.
- No trespassing in enclosed or restricted areas. Please respect private property.
- No camping.
- Fires/grills are allowed in designated areas only.
- No discharging of firearms, fireworks, rockets or other explosive devices.
- No archery practice, unless it is within the setting of a structured class offered by the Town.
- No model aircraft or drones are allowed at Salisbury Equestrian Park or any park the Town deems unsafe.
- "Small unmanned aircraft may not operate over any persons not directly participating in the operation." **Therefore, no drone use is allowed at sporting or special events.** For all other parks, please refer to the summary of rules for Small Unmanned Aircraft set by the Federal Aviation Administration found at https://www.faa.gov/uas/media/Part_107_Summary.pdf.
 - The full summary for use of Drones within the Town of Parker can be found at www.ParkerRec.com/Trail-ParkPolicy
- Additional site-specific regulations are posted at parks.

For more information about Park Rules and Trail Etiquette, visit www.ParkerRec.com/Trail-ParkPolicy

[Alcohol](#)

Municipal Code 12.02.200 – Alcohol states: It is unlawful for any person to possess or consume alcohol beverages on park lands except in compliance with a special permit issued by the Town.

[Tents and Structures](#)

Tents, booths, stands, awnings, canopies, bounce house, etc. may be allowed **with** the express consent of the Town. Stakes cannot be driven into the grass to secure poles. Water, metal or sand weights may be used to secure poles.

[Parking](#)

Parking must remain in designated areas. Motorized Vehicles are NOT allowed on park ground. Failure to comply may result in the permit being revoked and charges applied should damage occur.

[Links to Rule Documentation:](#)

Town of Parker Municipal Code: www.ParkerOnline.org/MunicipalCode

Park Rules and Trail Etiquette: www.ParkerRec.com/Trail-ParkPolicy

Skatepark Rules and Regulations: www.ParkerRec.com/SkateParkRules
Tennis Court Rules and Regulations: www.ParkerRec.com/TennisCourtRules

Town of Parker-Park and Shelter Rental Agreement

The Renter Agrees:

1. To use the fields for only the agreed upon dates, times and renters. Transfer of this agreement is not allowed.
2. To use the fields for only the agreed upon purpose.
3. To notify the Town of Parker (Town) of any activities that would be outside of typical venue usage.
4. That failure to use the requested field(s) could result in a loss of further reservations.
5. The Town reserves the right to adjust space assignment in order to accommodate the greatest number of organizations.
6. To be responsible for the behavior of participants and guests. Activities deemed unsafe or behavior deemed inappropriate by the Town will be discontinued immediately and the Renter will surrender the premise forthwith upon demand of the Town.
7. To collect and remove all trash, litter, debris, etc. from the park area assigned following each use. Should clean-up of the facility be required, additional charges may be incurred as outlined in the Parks and Field Use Guidelines.
8. All un-rented portions of the park shall be kept unobstructed by the Renter and shall not be used for any purpose other than ingress or egress to and from the premises.
9. Unless the entire Parker facility is rented, the Town may schedule other productions or events in other parts of the facility not included in the rental agreement.
10. Not to use any field/shelter if there is a danger that the surface will be damaged by playing on or after bad weather or other conditions have affected the field. **REMOVAL OF SNOW IS PROHIBITED**
11. The organization will be responsible for the repair and/or cost to repair any damage caused to the sprinkler system, turf, fences, or other areas of the park.
12. Equipment and furnishings in the Parker facility shall not be removed from the premises for any reason.
13. The Town reserves the right to employ security measures as the Town deems appropriate, at the renter's expense. Parker Police officers are available to contract for your event through the Parker Police department and can be reached at (303) 841-9800.
14. The Town reserves the right to require additional staff to be on duty when the rental group is in the facility. There will be a fee assessed if extra staff is required.
15. The Town of Parker is not responsible for any belongings of persons using the facility. Any property left on premises by the Renter shall, after a period of 14 days, be deemed abandoned and become the property of the Town. The Town shall not be liable for any loss or damage to such property.
16. To follow proper procedures and licensing ordinance if concessions of any kind will be sold. Sale of food or concession items *without* prior written consent of the Town is prohibited.
17. That during the use of the park, Renter will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, or national origin.
18. To obey all Town of Parker Municipal Codes (including but not limited to):
 - 12.02.200 Unlawful consumption of alcohol beverages.
 - 12.02.040-12.02.060 Vandalism, litter and glass containers prohibited
 - **12.02.100 Motor vehicles prohibited on park lands.**

- 12.02.110 Illegal parking

Any material misrepresentation, as determined by the Town whether written or oral, by the renter, where the Town relied on such misrepresentation in allowing the rental, shall be grounds for the Town's immediate denial, termination or revocation of rental, and applicant may be prohibited from any future use of Town Recreation Facilities.

Failure to comply with any of the guidelines set forth on this page may result in being prohibited from renting any of the Town of Parker's facilities in the future.

Payment and Cancellations:

- The Town of Parker reserves the right to cancel this agreement and withdraw the permission hereby granted for just cause, or failure to comply with the Town's policies or guidelines.
- The Town of Parker reserves the right to cancel this agreement upon a 48 hour notice to the renter, or with as much notice as possible in case of an emergency. The renter will receive a full refund.
- *Limited Use Rentals:* Cancellation of permit must be made 7 business days prior to the scheduled rental. A \$5 cancellation fee will be applied to the refund.
- *Ongoing Rentals:* Once a renter has reserved fields and a permit has been issued by the Town of Parker, no cancellations or refunds will be given. The renter is responsible for all fees associated with the permit, even in the event the field/park is not used. **EXCEPTION:** Weather cancellations are refundable as described below.
- Refunds *will* be issued due to inclement weather. Weather cancellations must be communicated to the Town of Parker within 48 hours after the scheduled rental. No refunds will be issued once a rental has begun, even if the game/event was cancelled later that day due to weather.
- When a check is presented as payment to the Town of Parker (Town), you are authorizing the Town to either use information from your check to make a one-time electronic fund transfer (EFT) from your account or to process the payment as a check transaction. When the Town uses information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day the Town receives your payment, and you will not receive your check back from your financial institution. You may opt out of the electronic fund transfer conversion by writing -opt out- in the top left corner on the front of your check.

*I have, read, understand, and will communicate to the individual renters, all Parker Recreation Parks and Field Use Policies including the Park Rules and Regulations.

*I have read and fully agree with and accept all responsibility for the terms and conditions of this agreement.

*I hereby release and agree to hold harmless the Town and its representatives from all claims of liability for damages and/or injuries incurred in connection with any event or activity.

*Acceptance of the permit, and the holding of the event, denotes your acceptance of the terms and conditions of this agreement in lieu of a signed document.