

# GroupEx PRO Group Fitness Registration How To

Effective June 1, 2021

To reserve your spot for a Group Fitness class, please follow these directions.

1. Go to [www.ParkerRec.com/GroupFitness](http://www.ParkerRec.com/GroupFitness)
2. Click 'Class Schedule & Registration' button
3. You will be redirected to the Group Fitness schedule (GroupEx PRO)
  - a. On this page, you can search for classes by day, category, name or instructor
4. Once you find the in-person class you want to reserve a spot for, look to the right of the page for the "Sign Up" button, which is next to the class description
  - a. Class reservations can be made starting at 10 a.m. six days prior, as capacity allows. For example, reservations for Monday classes will open that Tuesday before, at 10 a.m.
5. Click on "Sign Up"
  - a. If you do not have an account set up with GroupEx PRO, you will be prompted to create one. (Please note your Parker Recreation account is not linked to this account)
  - b. If you have an account with GroupEx PRO, simply sign in
6. Click on the "Reserve Spot"
  - a. You will then see a confirmation on the page saying "You have reserved a spot in the class" and you will also receive a confirmation email from the Town of Parker
  - b. **This reservation ONLY HOLDS your spot in the class. You must still check in at the front desk with your membership, a visit pass or pay the daily admission fee when you arrive**
7. To cancel your reservation
  - a. Log into your GroupEx PRO account
  - b. Select the class you wish to cancel
  - c. Click on "Cancel Reservation"
  - d. Click "OK" to confirm
    - i. The page will then say "Your sign up has been canceled"
    - ii. You will also receive a cancellation email from the Town of Parker

If you would like registration assistance, please contact the Recreation Center front desk at 303.841.4500. Contact Todd Panik Fitness and Wellness Supervisor at [tpanik@parkeronline.org](mailto:tpanik@parkeronline.org) or 303.805.3278 with any additional questions.

